



## BOARD OF COUNTY COMMISSIONERS

### MINUTES

TUESDAY, OCTOBER 09, 2018

**Prayer and Pledge of Allegiance** were led by Undersheriff Blake Green.

Chairman Rod Cleveland called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 9<sup>th</sup> day of October 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Ritchie Fink, Foreman, represented Harold Haralson, Vice-Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

Harold Haralson, Vice-Chairman, was absent.

**Others present were:** Assistant District Attorney Heather Darby, Assistant District Attorney Jim Robertson, Undersheriff Blake Green, Bryan Jenkins, Chief of Operations Jose Chavez, Daniel Thatcher, Denise Ellison, Earl Cox, John Roberts, Jacob McHughes, Joy Hampton, Kathy Singer, Laura Smith, Leann Clements, Sarita Scott, Susan Burr, Laurie Beth Marshall, Melinda Duke, Susan Reese, Sheriff Todd Gibson and Tony Terrell.

After the reading of the minutes of the regular meeting **October 1, 2018** and there being no additions or corrections, Darry Stacy moved that the minutes be approved. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.  
Motion carried.

#### **A. Bid Openings:**

1. Susan Reese publicly opened and named each bidder for **BID #SHE-1879-Purchase** and installation of a generator at 111 N. Peters, Suite 600 Norman OK for the Cleveland County Sheriff's Department.

Rod Cleveland moved seconded by Darry Stacy, to **accept** the bid and directed the purchasing agent to tabulate the qualifying bids and make a recommendation to the Board of Cleveland County Commissioners at a later date.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.

Motion carried.

#### **B. Old Business:**

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, to **award** to low bidder, K. O. Lawn Landscaping & Fence in the amount of \$25.00 bid price per hours for **BID #COM-1877 –One-Year (1) Non-Encumbered Contract for Lawn Care Services for Cleveland County on an as needed basis.** The bid term will be from November 1, 2018 through October 31, 2019 with the option to renew two (2) additional years.

The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.

Motion carried.

#### **C. Items of Business:**

1. Darry Stacy read the **Proclamation declaring October 2018** as Breast Cancer Awareness Month. Commissioner Stacy said that Breast Cancer affects everyone in some way, either by their own personal story or by a relative’s struggle to survive Breast Cancer and it is his hopes and prayers that a cure will soon be found. He provided Pink Ribbons to those wishing to wear one. Early detection is crucial and that crucial detection came for one employee of the Court Clerk’s Office last year, through the Cleveland County Employee Health Fair in which the OU Breast Care Unit provides annual mammograms.

Rod Cleveland moved, seconded by Richie Fink, to **accept** the Proclamation declaring October 2018 as Breast Cancer Awareness Month.

The vote was: Richie Fink, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

2. Darry Stacy moved, seconded by Rod Cleveland, to **accept** the Grant from U.S. Department of Justice to Cleveland County Drug Court under the FY 18 Adult Drug Court Discretionary Grant Program in the amount of \$550,000.00.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.

Motion carried.

Chairman Rod Cleveland said that the following Items No. 3 through No. 19 are routine **Consent Items**; therefore, Darry Stacy moved, seconded by Rod Cleveland, to **approve** the Consent Items.

3. **Accept Donation** of one (1) pallet of hay from R Cusack Farms to the District #1 Road Crew for erosion control.

4. **Application for Permit** by Windstream/Valor Telecommunications of Texas, LLC. To bore Lewis Rd and place new service to 13501 Lewis Road.
5. **Contract Agreement/Application** between Cleveland County, Board of County Commissioners and the Oklahoma Cooperative Circuit Engineering Districts Board, Emergency and Transportation Revolving, ETR Funding on Project Number, PJ-CL-0056, Reconstruction of S.E.104<sup>th</sup> between Sooner and W. Stanley Draper, Cleveland County District #1 in the amount of \$650,000.00.
6. **Consulting Agreement** between Cleveland County Board of County Commissioners and Summit Financial Group, Inc. to perform certain Human Resources services in the amount of \$35,824.00 beginning November 1, 2018.
7. **Claim Form ODOT 324a/** Payment for Parcel 82 in the amount of \$2,100.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156<sup>th</sup> Ave.
8. **Claim Form ODOT 324a/** Payment for Parcel 42 in the amount of \$2,250.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156<sup>th</sup> Ave.
9. **Claim Form ODOT 324a/** Payment for Parcel 38 in the amount of \$7,000.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156<sup>th</sup> Ave.
10. **Claim Form ODOT 324a/** Payment for Parcel 51 in the amount of \$750.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156<sup>th</sup> Ave.
11. **Contract for Services** between Mosco Construction and Cleveland County Health Department for renovation/construction in preparation for housing of a new Emergency Operations site at 250 12<sup>th</sup> Ave. N.E. Norman in the amount of \$2,400.00.
12. **Maintenance Agreement** between Cleveland County Health Department and Clifford Power and for a MTU onsite Energy 750 KW generator located at 424 S. Eastern Moore, OK 73160. Maintenance costs for the year are \$2,270.00.
13. **Contract** between Cleveland County Health Department and PR Fitness Equipment, Inc. for the purchase and installation of Commercial Grade Fitness Equipment with Accessories as per Bid #HD-1873 in the amount of \$14,005.00.
14. **Notice** of Appointment of Lori Anderson as Receiving Officer on District Attorney Accounts A2, A3, A4, and CFA2.
15. **Declaration of Surplus** and Resolution for disposing of a Konica Minolta Digital MFP System, SN/AOED011012662, Unit# SL 205.61 trading for Konica Minolta Digital MFP System SN/AOED011014190.

**16. Designation** of Kathy Singer as a P-Card holder for the Cleveland County Election Board.

**17. Payment** to Pierce Couch Hendrickson for Invoice#451484, Kessee v. Cleveland County in the amount of \$397.50, Invoice #451483, Cleveland County v. Lattice in the amount of \$483.34 and Invoice #451482, General in the amount of \$45.60.

**18. Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.**

**19. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.**

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Richie Fink, yes.  
Motion carried.

D. There was no **new business** to come before the Board for discussion.

E. The **Commissioner’s** discussions about **County Business** concerned weather delays on several road projects.

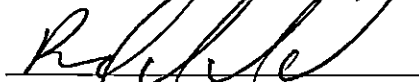
F. There were **no comments** made by the **Public**.

G. There being no further business to come before the Board, Darry Stacy moved, seconded by Richie Fink, that the meeting be **adjourned** at 1:12 P.M.


The vote was: Rod Cleveland, yes; Richie Fink, yes; Darry Stacy, yes.  
Motion carried.

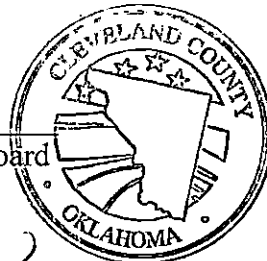
(Clerk’s Note: Agenda was posted on October 5, 2018 @ 9:55 A.M.)

**BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Rod Cleveland, Chairman

ATTEST:

  
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Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
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Deputy County Clerk